



Board Position: Finance Chair

Mission

[nueBOX] supports artists in the creation of interdisciplinary, collaborative, and research-based art which involves and educates the artist and the community. Through our process-oriented residency program, we provide artists with time and space to develop their work. We believe in making the artistic process transparent, inviting, and economically accessible. Our programming invites artists and the community to be vulnerable and engage in shared experiences that are informative, memorable, and honest.

Position

The Finance Chair will set and guide the strategy for all fundraising initiatives and will oversee the financial health and stability of the organization. The Finance Chair will work closely with their committee, other Board Members, and the Finance & Operations Director and Research & Development Director to develop strategies, provide expertise and strategic support. The [nueBOX] board meets 4 times/year. Board Chairs are expected to attend 75% of meetings, and to meet regularly with their committee and their [nueBOX] staff liaison.

Guidelines

- To work with staff on establishing a fundraising *plan* that incorporates multiple methods such as grants, individual and corporate contributions, programming, and special events.
- To take the lead in certain types of outreach efforts, such as chairing a dinner/dance committee or hosting fundraising parties, etc.
- To encourage and support other board members in acquiring contributions and gifts
- To monitor fundraising efforts to be sure that ethical practices are in place, that donors are acknowledged appropriately, and that fundraising efforts are cost-effective

Qualifications

The [nueBOX] Board is seeking a Fundraising Chair who has some experience with either accounting, budgets, fundraising and/or grant writing, ideally in a non-profit setting. It is desirable for the Fundraising Chair to have experience working with personal and corporate investors, overseeing budgets, and serving on grant review panels.

Board Member Name (Print)

Board Member Signature

Date

Board Chair Name (Print)

Board Chair Signature

Date